

HAMILTON COUNTY BOARD OF AVIATION COMMISSIONERS
APRIL 6, 2005

The Hamilton County Board of Aviation Commissioners met on Wednesday, April 6, 2005 in the Hamilton County Government and Judicial Center, One Hamilton County Square, Noblesville, Indiana.

Work Session

The Aviation Commissioners met at 6:00 p.m. in Conference Room 1A for a work session. A quorum was present of Tom Kapostasy, Tim Tolson and Don Silvey. Jon Ogle was absent. Also present were Brad Beaver, Dan and Andrea Montgomery, Carl Winkler, Mike Evans, Luke Reynolds, Diana Lamirand and Kim Rauch.

April County Council Meeting

Mike Howard has prepared a request for an additional appropriation and letter to be presented at the April County Council Meeting. Jon and Don will attend the meeting.

Capital Improvements

Dan has prepared a capital projects worksheet. It will be discussed at the next meeting during a work session. There is no extra money in the county general fund or the aviation budgets for additional capital improvements.

Minimum Construction Standards

The minimum construction standards were discussed. Don has added that building would follow State and various standards of IDEM, FAA, EPA, etc. He also added that Hamilton County standards would apply as well as Boone County standards. The question is how we would administer Hamilton County standards. Tom stated the main purpose of the standards is a tool for major construction items that we care about. We would expect adherence to the strictest standards. Contractors are responsible to research the standards and see that they are followed. Don stated there are several places where the Board will have to approve the variances. Don suggested that the airport manager have the authority to approve the variance. If there is a disagreement the decision would come to the Board. We set the standards towards hangers, but there will be other buildings. Do we want only metal buildings; should all buildings include concrete floors? We don't really say it in the standards. Tom stated the Board will have the chance to look at the plans during the process to approve the land lease. Tom stated he sees that the airport manager can be fully empowered to make the decisions for the Board. Dan and Don will revise the standards and bring them back to the next meeting.

Security

Andrea stated the security procedures are finished and have not changed from the draft document presented at the March meeting. They would like to include a security line item in the 2006 budget, approximately \$15,000.

2006 Budget

Brad suggested the aviation budget needs to be a complete budget with line items so it will be easier to transfer between funds. Brad stated there will be no increase in the general fund budgets in 2006.

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The public session was held in the Commissioners Courtroom. President Tom Kapostasy called the meeting to order. Roll Call was taken with a quorum declared of Tom Kapostasy, Tim Tolson and Don Silvey. Jon Ogle was absent.

Approval of Minutes

Tim asked that the minutes be corrected as follows: page 1, replace heading of Community and Public Relations Committee with Capital Improvements Committee; page 3 – change corporate hanger taxiway to T-hanger taxiway at \$220,000 and corporate hanger to \$260,000. Tim motioned to approve the minutes as amended. Don seconded. Motion carried unanimously.

Committee Reports

Site Development

Don visited the airport last week. He is working on the insurance renewal, which is due in July.

Community and Public Relations

Tim and Dan will attend the Hamilton County Convention and Visitor's Bureau on April 14th at 5:45 p.m. in the Fishers Train Station.

Indianapolis Executive Airport

1st Quarter Report

Andrea Montgomery stated she will have the 1st Quarter Report at the May meeting. There is \$9,000 more income this year compared to last year's 1st Quarter. Andrea gave the 1st quarter check to Kim.

Security

The security procedures have been finished and sent to the appropriate agencies.

Insurance

Don and Andrea have been meeting regarding insurance. A report will be forthcoming.

County T-Hangers

Andrea stated she has raised the rates on the county owned T-hangers by \$20.00.

Taft Land Lease

Taft will begin paying their monthly land lease to the county once the hangers are completed.

AAI Updates

AAI will be doing a presentation at the State convention on the economic impact of general aviation airports. Andrea suggested this be mentioned to Hamilton County's economic development people.

Funding

President Bush has recommending cutting primary entitlements for airports in half. This would mean that general aviation airports would not receive any entitlements. AAI has supplied letters and contact information to send to Senators and Representatives.

SATS Conference

There will be a Small Aircraft Transportation System (SATS) Conference at Purdue University on April 7, 2005. Bob Worley, Evansville, is willing to come to any Board meeting and offer a presentation on the Indiana SATS Program. Indianapolis Executive Airport is not registered. The Board should hear the presentation before deciding to register the airport.

AAI Quarterly Meeting

The AAI Quarterly meeting will be held April 21, 2005 at Frankfort Airport.

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AAI Annual Meeting – October 10-14, 2005 at Pokagon State Park.

Cinergy Claim

Kim Rauch stated she will need a signature on the claim for Cinergy. The check will be cut next week and held by Mike Howard until the work is complete.

Bailey Ground

Dan stated the Bailey's did not like how the land was going to be swapped. Mid-States prepared a new legal description for Mike Howard. Mike has ordered a new appraisal.

INDOT Inspection

INDOT will inspect the airport sometime in April.

Runway

There are several cracks in the runway from the winter. Dan will be getting quotes to seal the cracks.

Grading

The final grading of the old terminal building is dried out; we are waiting for Cinergy to remove the poles. It will be seeded once the poles are removed.

Montgomery Hanger

Dan will make a decision on a contractor for the new hanger for Montgomery Aviation this Friday. Construction should be complete sometime in October.

T-Hanger Renovation

The renovation of the seven T-Hangers is almost complete. It should be finished next week. Concrete should be poured next week for the new 12 unit T-Hangers.

The ground across SR 32 will be auctioned within the next couple of months.

Water Line Installation

The water line installation on the airport property is complete.

Mid-States Engineering Report

Federal Funding

Mike Evans stated at the last meeting the Board held discussions on the best appropriate use of the \$1 million federal funding. The projects designated by the Board were land acquisition, runway safety grading, glideslope preparation, parallel taxiway design, and the remainder used to pay on the note. Mid-States has prepared a contract to do the runway safety area grading and site preparation. It is necessary to come to a decision as to whether or not Mid-States can proceed in order to accomplish the project. Mike asked where the appropriated funds of the 2 ½% local commitment come from? Within the next few days Mid-States will need a Notice to Proceed, at least on the environmental, or we won't be able to accomplish that portion of the project this year. Tom stated the local funding is available in our capital fund. Total environmental costs are \$21,000, not including local funds. The design costs are \$30,000. The total contract for design and construction services is \$108,000. The county's portion will be \$2,700. Tom asked what is the time frame? Mike stated they would like to start immediately. Once the plan is done it goes to the FAA and there is no way to determine how long they will take. It could be within the next 3 months. Tom stated he believes the \$21,000 is something the Board can make a firm commitment to. Going beyond that the funds are not there. What is the timing for the design work? Mike stated he would like to do the design work simultaneously with the environmental. The FAA will have to give some indication as to where we are before we begin the design work. Mike stated Mid-States has not been given a contract to begin the work,

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he needs permission to revise the contract to when they will be allowed to start. Brad asked this is on the assumption that we will get \$1 million from the FAA. Mike stated yes. We will not know if we will be getting the FAA money until we submit a grant request. Tom stated Larry Creakbaum stated at the last meeting that June is probably when we will know if we have the grant. Tom stated the county needs to provide a match to the \$1 million of about \$25,000 which could be in one year. The design part is \$108,000 with \$21,000 is environmental study, which we need to be able to fund. We need to take the risk that we will do \$21,000 worth of design work and the FAA project will not come thru in June or by the following June. Tom stated he believes we have the cash flow to properly fund it. Brad stated if we don't start the design and environmental work now, we won't get \$1 million? Mike stated you will get \$1 million, but if this project is not started this year, the county would still have the ability to spend part of the \$1 million on other projects. Brad stated his opinion is that this is a worthwhile risk. We do have funds in other places that have not been appropriated. He would lend his full support if the Board is in a jam with this project. Tim asked if the primary entitlement of \$150,000 is coming in this year? Mike stated it is part of the \$1 million. Mike stated in the worst case scenario if the \$21,000 is funded for the environmental study and the project could not be accomplished this year, the money is not wasted, the money would still apply towards the project. The county would still get it's reimbursement, it would take longer. Tim motioned to authorize spending the \$21,000 for the environmental study by Mid-States Engineering. Don seconded. Motion carried unanimously.

Brad asked Mike that there some other design work that they want to do at the same time they are doing the environmental study? Mike stated he will find out what he can and can not do in terms of design for the glideslope relocation and safety area now that he has received approval for the environmental. Brad asked Kim if it is true that the money from the TIF Funds been transferred to the county? Kim stated yes, the amount is \$868,994.85. Brad stated the County Council does not do blanket appropriations; they will appropriate funds as needed to proceed. Brad stated the County Council has unanimously agreed to approve the appropriation of funds from the TIF money specifically for the stated airport projects only. Brad stated if Mid-States needs emergency additional funding to keep the project going, let the Board know and they will contact him. It is preferred to come before the Council monthly. Mike stated the TIF money is earmarked specifically for those specific projects? Brad stated yes. Mike stated we are not talking about borrowing money to fund this federal project? Brad stated if you have to have it, it is within the realm of possibility.

Mike stated Mid-States has begun design work on the corporate apron and T-hanger taxiways.

Old Business

Construction Standards

Don stated he will be talking with Dan to modify the construction standards for approval at the next meeting.

Airport Name Summary

Tom stated last month he presented a summary of discussions on the airport's name. Tom's recommendation to the Board was to maintain the current name, Indianapolis Executive Airport and maintain the tag line – Owned and Operated by Hamilton County. Don asked if we should take this back to the Commissioners? Brad asked if the summary was sent to the Commissioners? Tom stated no. Brad suggested sending the summary to the Commissioners.

Legal Counsel Report

Mike Howard was unable to attend tonight's meeting. He did provide a written report.

1. Mike will attend the April 13th County Council meeting to request the additional appropriations.
2. Bailey land swap – Mike has ordered an appraisal to confirm the value of the land is equal.
3. Beal property – Mike has engaged Mr. Gerdenich for the appraisal.
4. Cinergy Bill – check is being processed.

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5. Design Work for taxiway's – discussed earlier in meeting.

Brad asked what fund is the \$100,000 from the TIF money for the note payment go in to? Kim stated there is a Thompson TIF Capital Fund – Aviation that the funds will be held in. Brad stated this money will be available for appropriation. He will check to see how it is to be appropriated.

President's Report

Tom stated he has been unable to attend the Westfield planning meetings. Westfield is interested in speaking with someone from the airport so our needs are incorporated into their consultant's review of Westfield. It appears that Westfield will be our neighbor, Carmel will not.

May Meeting

Tim motioned to hold a work session on May 5, 2005 at 5:30 p.m. with the regular meeting at 6:30 p.m. Don seconded. Motion carried unanimously.

Tim motioned to adjourn. Don seconded. Motion carried unanimously.

Present

Tom Kapostasy
Tim Tolson
Don Silvey
Brad Beaver
Mike Evans, Mid-States Engineering
Luke Reynolds, Mid-States Engineering
Dan Montgomery
Andrea Montgomery
Carl Winkler
Ray VanSickle
Diana Lamirand, Noblesville Ledger
Kim Rauch

APPROVED

ATTEST

Tom Kapostasy, President

Kim Rauch, Secretary

Date: _____

Date: _____